

# APPLICATION FOR EMPLOYMENT



YOUR TOTAL TRAVEL CENTER

## GENERAL INFORMATION

Please answer all questions as completely and accurately as possible. Please print.

Name \_\_\_\_\_ Today's Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Age 16 or older? Yes No  
Phone: \_\_\_\_\_ Age 18 or older? Yes No

Position Desired \_\_\_\_\_ Wage Desired \_\_\_\_\_  
Shift Desired: 1 2 3 Any Hours Desired: FT PT Any

If hired, can you provide proof of eligibility to work in the United States: Yes No  
How were you referred to Clearwater Travel Plaza? \_\_\_\_\_  
Have you worked here before? Yes No If yes, when? \_\_\_\_\_  
Have you ever been dismissed from a job or resigned to avoid being dismissed? Yes No  
If yes, please explain: \_\_\_\_\_

## EDUCATIONAL EXPERIENCE

Circle the highest grade level completed: 1 2 3 4 5 6 7 8 9 10 11 12 Plus

High School \_\_\_\_\_ Major \_\_\_\_\_  
Degree or Diploma \_\_\_\_\_ Graduated? Yes No

College \_\_\_\_\_ Major \_\_\_\_\_  
Degree or Diploma \_\_\_\_\_ Graduated? Yes No

Trade/Business \_\_\_\_\_ Major \_\_\_\_\_  
Degree or Diploma \_\_\_\_\_ Graduated? Yes No

## SKILLS/TRAINING

List any skills or training that qualifies you for the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Can you perform the duties of this job with or without reasonable accommodations? Yes No

## AVAILABILITY

Please list what hours you are available to work.

Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thur \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

Please list any activities that would alter these hours: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY**

*Please list all employers within the last 5 years, starting with your present employer. If this will be your first job, please indicate on the first line.*

Company Name \_\_\_\_\_ Position \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Last Wage \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_ Position \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Last Wage \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_ Position \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Last Wage \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Company Name \_\_\_\_\_ Position \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Last Wage \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

**REFERENCES**

*Please provide the names of three people that we may contact. Please do not list relatives.*

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

**I certify, to the best of my knowledge, that the information provided on this application is correct.**

**Applicant Signature**

**Date**

**OFFICE USE ONLY**

*1st Interview:* \_\_\_\_\_ *2nd Interview:* \_\_\_\_\_ *Hire Date:* \_\_\_\_\_

*Position:* \_\_\_\_\_ *Rate:* \_\_\_\_\_ *Day 1:* \_\_\_\_\_

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*NOTES:*